

Bank Branch Management

Bookkeeping & Accounting



**A complete guide to understand the principles and practice of
Bookkeeping and Accounting**

Themes of this product:

- Understand the principles of bookkeeping
- Discuss the practice of bookkeeping in banks
- Discuss the final statements of accounts of banks

* Note: This course can be customized to meet your Country / Region specific requirements.



Bank Branch Management-Bookkeeping & Accounting

Overview

This e-learning course on 'BBM-Bookkeeping and Accounting' is designed to help users understand the principles of bookkeeping. Further, the course discusses in detail the practice followed by banks in bookkeeping. The course also discusses about final statements of accounts of banks.

Course Level: Basic to Intermediate

Library of 3 Courses

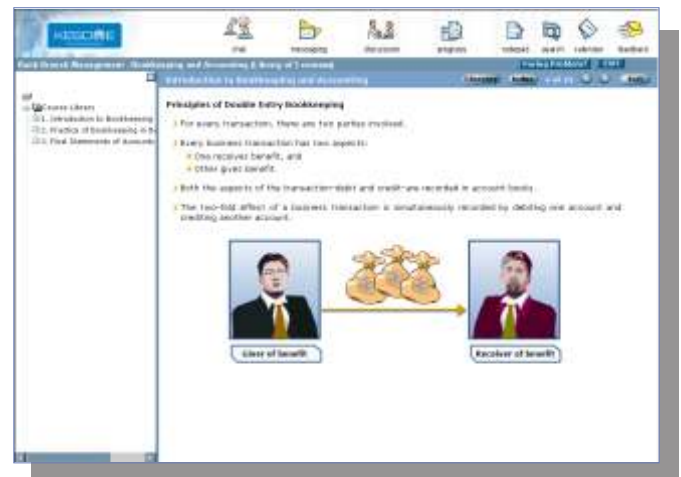
Duration of each course- 1.0 Hour

On completion of this course, you will be conversant with:

- Principles of bookkeeping
- Key rules of debit and credit
- Various types of books of accounts
- Practice of bookkeeping in banks
- Financial statements of banks

Target Audience:

Those who are interested in understanding the principles and practice of bookkeeping in banks.





Bank Branch Management-Bookkeeping & Accounting

Library of 3 Courses

Duration of each course- 1.0 Hour

1. Introduction to Bookkeeping and Accounting
 - The main principles of Book-keeping for Deposits with banks
 - The key rules for credit and debit transactions to deposit accounts
2. Practice of Bookkeeping in Banks
 - Meaning of bookkeeping
 - The importance of books of accounts
 - The various types of books of accounts
 - Balancing of day's cash transactions and cash book
 - The subsidiary books maintained
 - The bank transfer scroll
 - Balancing of day's transfer transactions
3. Final Statements of Accounts of Banks
 - Different categories of financial transactions and accounts
 - Definition of trial balance and its contents
 - Form of an income statement
 - Form of a balance sheet
 - Order and format of final statements of accounts of banks
 - Requirements and disclosures related to banking companies
 - Different schedules of Banking Regulation Act, 1949



Available Products

KESDEE's Off-the-Shelf e-Learning Course Libraries

Product Name	No. of Courses
1. Asset Liability Management	Library of 28 Courses
2. Liquidity Management and Contingency Funding Plan	Library of 14 Courses
3. Financial Institution Analysis - CAMELS Approach	Library of 08 Courses
4. Financial Mathematics	Library of 07 Courses
5. Global Banking Supervision	Library of 15 Courses
6. Capital Adequacy Planning (Basel I)	Library of 07 Courses
7. Basel-II-University	Library of 63 Courses
8. Operational Risk Management – Basel II	Library of 09 Courses
9. Futures and Forwards	Library of 07 Courses
10. Swaps	Library of 07 Courses
11. Options	Library of 10 Courses
12. Market Risk - Basic	Library of 08 Courses
13. Market Risk - Intermediate	Library of 08 Courses
14. Market Risk - Advanced	Library of 04 Courses
15. Value at Risk	Library of 16 Courses
16. Credit Analysis	Library of 13 Courses
17. Credit Ratings	Library of 03 Courses
18. Counter party Credit Risk	Library of 09 Courses
19. Credit Risk Modeling	Library of 06 Courses
20. Credit Derivatives	Library of 23 Courses
21. Operational Risk Management	Library of 21 Courses
22. Asset Securitization	Library of 28 Courses
23. Asset Liability Management for Insurance Companies	Library of 29 Courses
24. Anti-Money Laundering	Library of 06 Courses
25. Financial Privacy	Library of 06 Courses
26. Corporate Governance	Library of 09 Courses
27. Sarbanes-Oxley Act	Library of 12 Courses
28. Governance, Risk and Compliance	Library of 07 Courses
29. Money Markets	Library of 09 Courses
30. Fixed Income Markets	Library of 17 Courses
31. Equity Markets	Library of 10 Courses
32. Foreign Exchange Markets	Library of 09 Courses
33. Commodity and Energy Markets	Library of 03 Courses
34. CTM - Foreign Exchange Management	Library of 07 Courses
35. CTM - Treasury Analytics	Library of 05 Courses
36. CTM - Interest Rate Risk Management	Library of 04 Courses
37. CTM - Funding and Investments	Library of 05 Courses
38. CTM - Implementation	Library of 04 Courses
39. CTM - Case Studies	Library of 05 Courses
40. CTM - Trading Operation Controls	Library of 04 Courses
41. Understanding Financial Statements	Library of 02 Courses
42. Budgeting	Library of 05 Courses
43. Management Accounting	Library of 07 Courses
44. Financial Accounting	Library of 09 Courses
45. Mutual Funds	Library of 10 Courses
46. Financial Planning	Library of 09 Courses
47. UCP600	Library of 07 Courses
48. International Trade Services	Library of 09 Courses
49. BBM - Deposits	Library of 04 Courses
50. BBM - Advances	Library of 07 Courses



Available Products

KESDEE's Off-the-Shelf e-Learning Course Libraries

Product Name	No. of Courses
51. BBM - Marketing	Library of 03 Courses
52. BBM - Payment and Settlement System	Library of 02 Courses
53. BBM - Foreign Exchange Operations	Library of 03 Courses
54. BBM - Trade Finance	Library of 02 Courses
55. BBM - Book Keeping and accounting	Library of 03 Courses
56. BBM - Ancillary Services	Library of 02 Courses
57. BBM - Risk Management	Library of 03 Courses
58. BBM - Technology and Security	Library of 02 Courses
59. BBM - HRM and CSR	Library of 02 Courses
60. BBM - Retail Banking	Library of 03 Courses
61. Introduction to Bank Lending Environment	Library of 07 Courses
62. Basics of Banking	Library of 10 Courses
63. Flotation	Library of 04 Courses
64. Project Valuation	Library of 03 Courses

* CTM: Corporate Treasury Management

* BBM: Bank Branch Management

Certification Tutorials

1. ePRM Coach	Library of 69 Courses
2. Associate ePRM Coach	Library of 36 Courses
3. eFRM Coach	Library of 61 Courses
4. eCoach for the CFA® Program	Library of 76 Courses

Upcoming Products

KESDEE has the required technology platform to respond to clients training requirements in the banking and financial services industry. We offer several solutions, each developed with the guidance of creditable experts. Given below are few of the forthcoming products:


- Agricultural Finance




GFTT

Global Financial Training and Technology

P.O. Box 910207, San Diego, CA 92191-0207, USA.

 **+1 858-558-8118**

 **+1 858-558-8448**



**information@kesdee.com,
information@gftt.com**



**www.kesdee.com,
www.gftt.com**